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MEMORANDUM FOR: Chairman, Incentive Awards Committee

SUBJECT: Minutes of 18 April 1955 Committee Meeting

1. The CIA Incentive Awards Committee met on Monday, 18 April 1955 at 2:00 p.m. in Room 249, Curie Hall with the Chairman presiding and the following members present:



Training  
Communications  
DD/F  
Logistics Office, alternate for

Management Staff, alternate for  
C/MS  
DD/I

Chief, Services Branch, Employee Services Division, Office of Personnel, attended as a guest.

2. The Committee approved Suggestion No. 1496 for adoption and recommended an award of \$55.00 for [redacted], Clerk, GS-5, WE, DD/P.

3. The Committee approved the recommendation of evaluating offices for non-adoption of the following suggestions:

822	1146	1180	1246
907	1148	1181	1251
953	1151	1185	1253
991	1155	1186	1254
1028	1160	1202	1256
1051	1162	1208	1257
1116	1166	1223	1261
1125	1172	1225	1263
1139	1174	1227	1266
1142	1175	1240	1269
1145	1179	1242	

4. The Committee considered the following suggestions and advised the Executive Secretary to take action as indicated below:

Suggestion No. 1153- Defer. pending confirmation of evaluation by LO and MS.

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Suggestion No. 1173    Defer pending report by [ ]  
as to whether OO is only user within  
DD/I area of legal size papers proposed  
for stocking by BSO.

Suggestion No. 1209    Withdrawn pending report by LO as to  
whether suggestion contributed to recent  
installation of two pay 'phone booths in  
[ ] Bldg.

Suggestion No. 1504    Defer pending check on whether this  
proposal is included within Suggester's  
normal job responsibility.

Suggestion No. 1513    Defer pending referral to Comptroller and  
CPE/OP on whether this proposal is within  
Suggester's normal job responsibility.

5. The meeting was adjourned at 3:00 p.m.

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[ ]  
Executive Secretary  
Incentive Awards Committee

APPROVED;

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[ ]  
Harrison G. Reynolds

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